

DOCENTE

NICOLA JENVEY

Qualified Solicitor of England and Wales
York College of Law University
Cambridge ESOL - CELTA Certificate

DATE

20 Settembre-29 Novembre 2017
mercoledì 13.00 - 15.00

QUOTA DI ISCRIZIONE

€ 650,00 + IVA

SCONTI:

GIOVANI

10% fino a 35 anni

SOCI AIGI

15% per i Soci AIGI

PROGRAMMA (seguono *practice exercises* dopo ogni lezione)

1. The legal profession

- A Importance of collocations
- B Importance of prepositions
- C Solicitors and barristers
- D Areas of soft law
- E Register of letter writing in the context of civil procedure

2. Language of contract law

- A Where does contract law come from?
- B Reading a statute
- C Elements of a contract
- D Reading a contract case
- E Offer and acceptance
- F Consideration
- G Contract law in practice
- H Starting a claim for breach of contract

3. Language of the law of tort

- A Introduction to the law of tort
- B What is tortious liability?
- C Categories of tort
- D Tort of negligence
- E Most famous tort case

4. Understanding Contracts 1

- A Different parts of a written contract
- B Parties and recitals
- C Defined terms
- D Operative provisions
- E Delivery of goods and services

5. Language of Business Law

- A Incorporated businesses
- B Unincorporated businesses
- C Sole traders
- D Partnerships
- E Language of drafting 1 + 2
- F Companies
- G Shares and share capital
- H Incorporating a company, paperwork
- I Limited liability partnerships
- J Register of letter writing in the context of a partnership agreement

6. Modern Letter Writing

- A Layout of a letter
- B Dates
- C Salutations
- D Complimentary close
- E References
- F Subject lines
- G Body of a letter
- H Putting a letter together
- I Register of letter writing
- J Content of the letter
- K Typical sentences in legal letters
- L Letter writing clinic
- M Correcting common mistakes

7. Language of Company Law

- A People connected with a company
- B Working in company law
- C Directors
- D Company meetings
- E Insolvency
- F Who gets the assets?

8. Understanding Contracts 2

- A Risk and title
- B Intellectual property
- C Confidential Information
- D Warranties and indemnities
- E Term and termination
- F Force majeure

based on the internationally recognized *Test of Legal English Skills*



TOLES
— LEGAL —