

DOCENTE

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DATE

25 Settembre-27 Novembre 2017
lunedì 13.00 - 15.00

QUOTA DI ISCRIZIONE

€ 650,00 + IVA

SCONTI:

GIOVANI

10% fino a 35 anni

SOCI AIGI

15% per i Soci AIGI

PROGRAMMA (segue un *vocabulary check* dopo ogni lezione)

1. The legal profession

- A Working in law
- B Making a claim in the civil court
- C Areas of law

2. Language of contract law

- A A contract case
- B Precedent
- C Elements of a contract
- D End of an offer
- E What is consideration?
- F Contract and statute
- G Reading contract law
- H Going to court

3. Language of the law of tort

- A What is the law of tort?
- B Types of tort
- C The duty of care
- D More about negligence
- E A famous case in English law

4. Understanding Contracts 1

- A Style of written contracts
- B Understanding formal expressions
- C Understanding technical words
- D Understanding archaic terms
- E Understanding some common words
- F Structure of a contract

5. Language of Business Law

- A Sole traders
- B Partnerships
- C Partnership agreement
- D Limited liability partnerships
- E Companies
- F Public and private limited companies
- G Incorporating a company

6. Modern Letter Writing

- A Layout of a letter
- B Dates
- C Salutations
- D Complimentary close
- E References
- F Subject lines
- G Body of a letter

7. Language of Company Law

- A Who runs a company?
- B Areas of company law
- C Directors
- D Company meetings
- E Company finance - a case study
- F Closing a company
- G Insolvent companies

8. Understanding Contracts 2

- A Typical contract clauses
- B Termination clauses
- C Intellectual property clauses
- E Retention of title clauses
- F Warranty
- H Indemnity clauses
- D Important commercial vocabulary
- I Force majeure clauses

based on the internationally recognized *Test of Legal English Skills*



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